

## Prince William Sound Regional Citizens' Advisory Council





Board of Directors Meeting January 23-24, 2026

Zoom link for meeting audio and presentations <https://pwsrcac.zoom.us/j/81907492214>

Or participate via teleconference: 1-888-788-0099 Meeting ID: 819 0749 2214


### Draft Agenda


#### **Thursday, January 23, 2025**

- 8:30 A Call to Order, Roll Call & Introduction
- Welcome – President Robert Archibald
  - Introductions/Director reports on activities since the last meeting
- 8:45 B 1-0 Approve Agenda
- 8:55 C 1-1 Approve Minutes of September 19-20, 2024, Regular Board Meeting  
1-2 Approve Minutes of November 26, 2024, Special Board Meeting
- 9:00 D Public Comment Period, limit five minutes per person
- 9:15 E Internal Opening Comments *(Please limit to general information not contained in Agenda)*
- Technical Committee Updates (IEC, TOEM, OSPR, SAC, & POVTS)
  - PWSRCAC Board Sub Committee Updates (Governance, Legislative, & Finance)
- 10:00  BREAK
- 10:15 F External Opening Comments *(Please limit to general information not contained in Agenda)*
- PWSRCAC Ex Officio Members
  - Trans Alaska Pipeline System Shippers, Owner Companies, and Pilots
- 11:10 G Alyeska / SERVS Activity Report
- 12:00  LUNCH
- 1:00 H Alyeska Presentation on Risk and Safety Culture Assessment Management Action Plan Closeout Report
- 1:45 I 4-1 Update on Request for Informal Review on the VMT C-Plan – Linda Swiss
- 2:15  BREAK
- 2:30 J Consent Agenda
- 3-1 Delegation of Authority of Multifunctional Copier/Printer Lease Agreements
  - 3-2 Approval of FY2025 Budget Modifications
  - 3-3 Approval of Transcriptomics Research Contribution to the USGS
- 2:35 K 4-2 Emissions from the 2022 VMT Crude Oil Storage Tank Vent Incident – Sadie Blancaflor with Dr. Ron Sahu
- 3:10 L 4-3 Report Acceptance: Calculations Used in Tank Vent Headspace Report – Sadie Blancaflor with Bill Mott of Taku Engineering
- 4:00 M Executive Session to Discuss:
- 4-4 Approval of Anchorage Office Lease and Relocation
  - Annual Review: Executive Director job description and performance goals
- 5:00  RECESS

Shaded Items Require Board Action

#### **Friday, January 24, 2025**

- 8:30 A Call to Order & Roll Call
- 8:35 B Report on Executive Session
- 4-4 Approval of Anchorage Office Lease and Relocation
  - Annual Review: Executive Director job description and performance goals
- 8:50 C 4-5 Report Acceptance: 2024 Long-Term Environmental Monitoring – Dr. Danielle Verna with Dr. Morgan Bender of Fjord and Fish Sciences
- 9:30 D 4-6 PWSRCAC Annual Long Range Plan and Report Acceptance – Hans Odegard
- 10:10  BREAK *Continued on next page*

10:10		BREAK <i>Continued from previous page</i>
10:25	E	4-7 Approval of IRS Form 990 – Ashlee Hamilton
10:45	F	Director of Finance’s Report to the Board
11:00	G	Executive Director’s Report to the Board
11:20	H	President’s Report to the Board
11:35	I	Consideration of Consent Agenda Items
11:40	J	Closing Comments
12:00	K	ADJOURN <i>lunch on your own</i>

Shaded Items Require Board Action

Additional items provided for information only:

- PWSRCAC Name Roster (*Board Members only*)
- PWSRCAC Expense Reimbursement Form
- 2-1 List of Commonly Used Acronyms
- 2-2 Budget Status Report
- 2-3 Director Attendance Record
- 2-4 Committee Member Attendance Record
- 2-5 List of Board Committee Members
- 2-6 PWSRCAC One-Page Strategic Plan
- 2-7 List of Board and Executive Committee Actions
- 2-8 PWSRCAC Organizational Chart
- 5-1 January 2025 Program/Project Status Report