

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date      Action Item



**PRINCE WILLIAM SOUND**  
REGIONAL CITIZENS' ADVISORY COUNCIL

Board	3/19/2025	<b>FY2025 Budget Modifications:</b> The Board approved the FY2025 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$268,409. Are these modifications in place?	<b>File Code</b> (if any)	<b>Responsible</b> Hamilton	<b>Disposition</b> Done
Board	3/19/2025	<b>Marine Bird Fall and Early Winter Surveys Contract Change Order:</b> The Board authorized a FY2025 budget modification transferring \$1,300 from the contingency fund to project 9110 and authorize the Executive Director to carry out a corresponding change order to increase contract 9110.25.01 with the Prince William Sound Science Center in an amount not to exceed \$80,228. Are these steps in place?	<b>File Code</b> (if any)	<b>Responsible</b> Verna	<b>Disposition</b> Pending
Board	3/19/2025	<b>Maintaining the Secondary Containment Liner Contract Change Order:</b> The Board approved a FY2025 budget modification transferring \$7,000 from the contingency fund to project 6512, and authorize the Executive Director to carry out a corresponding change order to increase contract 6512.24.01 with Dr. Craig Benson and Dr. Joe Scalia in an amount not to exceed \$45,000. Are these steps in place?	<b>File Code</b> (if any)	<b>Responsible</b> Blandaflor	<b>Disposition</b> Pending
Board	3/19/2025	<b>Air Quality Review of the VMT Contract Change Order:</b> The Board authorized a FY2025 budget modification transferring \$20,000 from the contingency fund to project 5057 Air Quality, and authorize the Executive Director to carry out a corresponding change order to increase contract 5057.24.01 with Dr. Ranajit (Ron) Sahu in an amount not to exceed \$70,000. Are these steps in place?	<b>File Code</b> (if any)	<b>Responsible</b> Blancaflor	<b>Disposition</b> Pending
Board	3/19/2025	<b>Port Valdez Weather Buoys Contract Change Order:</b> The Board authorized a FY2025 budget modification of \$5,000 from the contingency fund to project 6531 in the FY2025 budget and authorize the Executive Director to carry out a corresponding change order to increase contract 6531.25.01 with the Prince William Sound Science Center in an amount not to exceed \$38,500. Are these steps in place?	<b>File Code</b> (if any)	<b>Responsible</b> Guthrie	<b>Disposition</b> Pending
Board	3/19/2025	<b>ADEC's Response to PWSRCAC's Request for Informal Review:</b> The Board directed staff to request an adjudicatory hearing pertaining to Condition of Approval #1 related to the inspection of the secondary containment liners as outlined in the recently approved Valdez Marine Terminal Oil Discharge Prevention and Contingency Plan; and to authorize a FY2025 budget modification of \$15,000 from the contingency fund to project 6510: State Contingency Plan Reviews, and to authorize a corresponding contract increase for selected contingency plan review contractors for an aggregate amount not to exceed \$95,000; and, to authorize a FY2025 budget modification of \$25,000 from the contingency fund to project 6512: Secondary Containment Systems at the VMT, and authorize a contract increase of \$16,800 for Dr. Benson and Dr. Scalia for new not to exceed amount of \$61,800. Are these steps in place?	<b>File Code</b> (if any)	<b>Responsible</b> Swiss/Blancaf	<b>Disposition</b> Pending

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Board	3/19/2025	<b>Executive Director Annual Evaluation:</b> The Board extended the Executive Directors contract for one year, and for the Finance Committee to amend the Executive Director's salary with a 2.5% increase to be included in the proposed FY2026 budget. Are these steps in place?	File Code (if any)	Responsible	Disposition
				Hamilton/Sch	Pending
Board	1/25/2025	<b>DELEGATION OF AUTHORITY OF MULTIFUNCTIONAL COPIER/PRINTER LEASE AGREEMENTS:</b> The Board authorized a new five-year sole-source lease agreement and maintenance contract with Konica Minolta for multifunctional copier/printers to be located in the Valdez and Anchorage offices, in an approximate amount of \$49,315,00. Is this contract in place?	File Code (if any)	Responsible	Disposition
				Odegard	Done
Board	1/25/2025	<b>APPROVAL OF FY2025 BUDGET MODIFICATIONS:</b> The Board approved the proposed FY2025 budget modifications as listed on the sheet provided (under Item 3-2), with a total revised contingency in the amount of \$465,771. Are these modifications in place?	File Code (if any)	Responsible	Disposition
				Hamilton	Done
Board	1/25/2025	<b>APPROVAL OF TRANSCRIPTOMICS RESEARCH CONTRIBUTION TO THE USGS:</b> The Board approved a transfer of \$109,703 from contingency to Project 9850 – Transcriptomic Monitoring – and provide the United States Geological Survey a research contribution of \$109,703 to genetically analyze blue mussel samples already obtained to monitor the environmental impacts of the Valdez Marine Terminal. Is the research contribution in place?	File Code (if any)	Responsible	Disposition
				Verna	Done
Board	1/25/2025	<b>REPORT ACCEPTANCE: ASSUMPTIONS &amp; CALCULATIONS USED IN TANK VENT HEADSPACE REPORT:</b> The Board accepted the report titled "2022 Tank Pressure/Vacuum Pallet Damage: Crude Oil Storage Tank Headspace Gas Assessment" by Taku Engineering, LLC, dated December 2024, as meeting the terms and conditions of Contract number 5000 and for distribution to the public. Is this report in place?	File Code (if any)	Responsible	Disposition
			500.431.241201.TakuCalcHeadspac	Blancaflor	Done
Board	1/25/2025	<b>APPROVAL OF ANCHORAGE OFFICE LEASE AND RELOCATION:</b> The Board authorized the Executive Director to sign a lease with Michael Investments, LLC, for a new Anchorage office location at the RAM Building, 2525 Gambell Street, Suite 305, commencing May 1, 2025, in a not-to-exceed amount of \$533,989 over the five-year term plus any pass-through costs, and to terminate PWSRCAC's current lease at 3709 Spenard Road, Suite 100, by the March 31, 2025 deadline. Is this lease in place?	File Code (if any)	Responsible	Disposition
				Odegard	Done
Board	1/25/2025	<b>ANNUAL REVIEW OF THE EXECUTIVE DIRECTOR'S JOB DESCRIPTION AND PERFORMANCE GOALS:</b> The Board approved the addition of a bullet point to the Executive Director's job description and performance goals under Public Relations, to wit: "Ensure the execution of the Strategic Outreach and Communications Plan". Is this amendment in place?	File Code (if any)	Responsible	Disposition
				Archibald	Done

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Board	1/25/2025	<b>REPORT ACCEPTANCE: 2024 LONG-TERM ENVIRONMENTAL MONITORING:</b> The Board accepted the reports titled "Long-Term Environmental Monitoring Program 2024 Summary Report," "Long-Term Environmental Monitoring Program 2024 Technical Supplement," and "Long-Term Environmental Monitoring Program 2024 Sediment Metals Report" by Morgan Bender of Fjord & Fish Sciences dated December 2024, as meeting the terms and conditions of Contract number 9510.25.06, and for distribution to the public. Is the report in place?	<b>File Code (if any)</b> 951.431.241201.FFSItemSummary; 951.431.241201.FFSItemTechSup; 951.431.250101.FFSItemMinerals	<b>Responsible</b> Verna	<b>Disposition</b> Done
Board	1/25/2025	<b>PWSRCAC ANNUAL LONG RANGE PLAN AND REPORT ACCEPTANCE:</b> The Board approved the Five Year Long Range Plan for FY2026-2030, as developed and finalized for consideration at the January 22, 2025 Long Range Plan work session, and accepted the "Five Year Planning and Annual Budget Improvement" report, as presented by contractor Professional Growth Systems during the Long Range Plan work session prior to the January 2025 Board meeting. Are these reports in place?	<b>File Code (if any)</b> 100.431.250110.PGSlrpReview; 210.101.250124.FiveYearLRP	<b>Responsible</b> Odegard	<b>Disposition</b> Done
Board	1/25/2025	<b>APPROVAL OF IRS FORM 990:</b> The Board authorized the Executive Director to sign the IRS Form 990 on behalf of PWSRCAC and submit it to the IRS on or before May 15, 2025, with the corrections/additions/clarifications noted. Is the 990 in place?	<b>File Code (if any)</b>	<b>Responsible</b> Hamilton	<b>Disposition</b> Done
XCOM	1/15/2025	<b>Report Acceptance – Miscommunication in Maritime Contexts Phase 2 Report:</b> The Executive Committee accepted the report titled "Exploring Miscommunication at Sea: Causes and Contributing Factors" by Dr. Nicole Ziegler as meeting phase two of contract 8520.23.01, and allow Dr. Ziegler to seek professional publication of the paper. Is this paper in place?	<b>File Code (if any)</b> 852.431.240831.MiscomsPhase2	<b>Responsible</b> Guthrie	<b>Disposition</b> Done
XCOM	1/15/2025	<b>Report Acceptance – Miscommunication in Maritime Contexts Final Report:</b> The Executive Committee accepted the report titled "Miscommunication in Maritime Contexts: Insights from Phase 1 and Phase 2" by Dr. Nicole Ziegler as meeting the final deliverable of contract 8520.23.01 and allow Dr. Ziegler to seek professional publication of the paper. Is this paper in place?	<b>File Code (if any)</b> 852.431.241121.MiscomsInsight	<b>Responsible</b> Guthrie	<b>Disposition</b> Done
XCOM	1/15/2025	<b>Contract Approval: Miscommunication in Maritime Contexts:</b> The Executive Committee authorized a sole source contract with Dr. Ziegler of Sky Island Language Learning Research in an amount not to exceed \$50,000 for Phase 3 of Project 8520 – Miscommunication in Maritime Contexts. Is this contract in place?	<b>File Code (if any)</b>	<b>Responsible</b> Guthrie	<b>Disposition</b> Done
XCOM	1/15/2025	<b>Agenda for Upcoming PWSRCAC Board Meeting:</b> The Executive Committee approved the agenda for the PWSRCAC Board meeting, January 23-24, 2025. Has the agenda been distributed?	<b>File Code (if any)</b> 210.001.250125.JanAgenda	<b>Responsible</b> Fleming	<b>Disposition</b> Done

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XCOM	12/18/2024	<b>Federal Government Affairs Monitoring Contract Approval:</b> The Executive Committee approved a six-month contract extension with Blank Rome Government Relations, LLC for Federal legislative monitoring under project 4400 Federal Government Affairs in an amount not to exceed \$22,500. Is this contract extension in place?	File Code (if any)	Responsible	Disposition
				Lally	Done
XCOM	12/18/2024	<b>Scientific Advisory Committee Appointment:</b> The Executive Committee appointed W. Scott Pegau to the Scientific Advisory Committee with a term set to expire at the May 2025 annual Board meeting. Is this appointment in place?	File Code (if any)	Responsible	Disposition
				Willahan	Done
XCOM	12/18/2024	<b>Budget Modification to fund deferred 3903 Internship project:</b> The Executive Committee approved a budget modification from the contingency fund to project 3903 – Internship for FY2025 in the amount of \$4,000. Is this budget modification in place?	File Code (if any)	Responsible	Disposition
				Draper-Reich	Done
XCOM	12/18/2024	<b>Executive Director FY2024 Evaluation Process:</b> The Executive Committee approved forwarding Totemoffs suggested revision to the Executive Director's performance goals to the Board for their consideration at the January 2025 Board meeting. Has the suggestion been forwarded to the Board?	File Code (if any)	Responsible	Disposition
				Archibald	Done
Board	11/26/2024	<b>Approval of FY2024 Audit:</b> The Board accepted the June 30, 2024 audited financial statements and audit report. Is this report in place?	File Code (if any)	Responsible	Disposition
				Hamilton	Done
Board	11/26/2024	<b>Request for informal Review on the VMT C-Plan:</b> The Board directed staff to request an informal review to ADEC pertaining to Condition of Approval #1 related inspection of the secondary containment liners as outlined in the recently approved Valdez Marine Terminal Oil Discharge Prevention and Contingency Plan. Has this action taken place?	File Code (if any)	Responsible	Disposition
			651.105.241126.ADECInformIRww	Swiss/Robida	Done
Board	11/26/2024	<b>Contract Approval:</b> State Legislative Lobbyist: The Board approved a sole source contract with Gene Therriault as the Council's State Legislative Lobbyist for FY2025 in an amount not to exceed \$31,700. Is this contract in place?	File Code (if any)	Responsible	Disposition
				Lally	Done

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Board	11/26/2024	<b>Tsunami Workshop Summary Report:</b> The Board accepted the report titled "Tsunami Hazards Guidance for Vessel Operators Workshop Summary" by Nuka Research and Planning Group, LLC dated August 2024, as meeting the terms and conditions of contract number 8025.24.01C0 and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	802.104.241126.TsuWkshopRpt	<b>Responsible</b>	<b>Disposition</b>
					Guthrie	Done
Board	11/26/2024	<b>Board Policy Amendments:</b> The Board approved the set of proposed Board Policy Amendments (#s 304, 310, and 710.06) and the new policy (# 311) forwarded by the Board Governance Committee (BGC). Are these policies in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Odegard	Done
Board	11/26/2024	<b>FY2026 Funds and Contract for Copper River Delta and Flats GRS:</b> The Board approved the commitment of \$38,000 in the FY2026 budget for project 6540 Copper River Delta and Flats Geographic Response Strategies; and authorized the Executive Director to enter into a sole source contract with Nuka Research and Planning Group, LLC for project 6540 - Copper River Delta and Flats Geographic Response Strategies in an amount not to exceed \$45,000. Are these steps in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Robida	Done
Board	11/26/2024	<b>Executive Director Holiday Bonus:</b> The Board authorized a one-time 2024 holiday bonus for Executive Director Donna Schantz in the amount of \$600. Has the bonus been delivered?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Hamilton	Done
Board	9/19/2024	<b>FY2025 LTEMP BUDGET MODIFICATION &amp; CONTRACT CHANGE ORDER APPROVAL:</b> The Board authorized a budget modification in the amount of \$6,006 from the contingency fund to Project 9510 in the FY2025 budget and authorization for the Executive Director to carry out a corresponding change order to increase Contract 9510.25.06 with Fjord & Fish Sciences in an amount not to exceed \$61,731. Is this modification in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Verna	Done
Board	9/19/2024	<b>APPROVAL OF FY2025 BUDGET MODIFICATIONS:</b> The Board approved the proposed FY2025 budget modifications as listed above, with a total revised contingency in the amount of \$36,147.50. Are these modifications in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Hamilton	Done
Board	9/19/2024	<b>REPORT ACCEPTANCE: MARINE BIRD HOTSPOTS IN PRINCE WILLIAM SOUND:</b> The Board accepted the report "Marine Bird Hotspots in Prince William Sound" by Mary Anne Bishop, Ph.D. and Anne Schaefer of the Prince William Sound Science Center, dated July 2024, as meeting the terms and conditions of contract number 9110.24.01, and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	900.431.240701.PWSSCBirdHotSpot	<b>Responsible</b>	<b>Disposition</b>
					Verna	Done

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Board	9/19/2024	<b>REPORT ACCEPTANCE: PORT VALDEZ WEATHER BUOY DATA ANALYSIS 2019-2023:</b> The Board accepted the report titled "Port Valdez Weather Buoy Data Analysis 2019-2023" by Robert W. Campbell, Ph. D., of the Prince William Sound Science Center as meeting the terms and conditions of Contract number 6536.24.01, and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	653.431.240901.PtVdzWxBuoyData	<b>Responsible</b>	<b>Disposition</b>
					Robertson	Done
Board	9/19/2024	<b>REPORT ACCEPTANCE: NON-INDIGENOUS MARINE SPECIES IN PRINCE WILLIAM SOUND:</b> The Board accepted the report titled "Regional Evaluation of Non-indigenous Marine Species in Prince William Sound" by Greg Ruiz, Ph.D. et al. of the Smithsonian Environmental Research Center, dated August 5, 2024, as meeting the terms and conditions of contract number 9520.23.01, and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	952.104.240919.NISreport	<b>Responsible</b>	<b>Disposition</b>
					Verna	Done
Board	9/19/2024	<b>PWSRCAC LONG RANGE PLANNING:</b> The Board approved the protected project list for the upcoming Long Range Planning process as presented in Attachment A to briefing sheet 4-7. Is this list in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Odegard	Done
XCOM	9/10/2024	<b>Information &amp; Education Committee Appointment:</b> The Executive Committee approved the appointment of Dr. Amanda Glazier to the Information & Education Committee with a term set to expire at the May 2025 annual Board meeting. Is this appointment in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Willahan	Done
XCOM	9/10/2024	<b>Alyeska/SERVS Contracted FV Fleet Representative Meeting Report:</b> The Executive Committee approved the Contracted Fishing Vessel Fleet Representative Meeting Notes (report) and suggest formal transmission to Alyeska/SERVS. Has the report been transmitted to Alyeska?	<b>File Code</b> (if any)	703.105.240913.FVRepMeeting	<b>Responsible</b>	<b>Disposition</b>
					Robida	Done
XCOM	9/10/2024	<b>Out-of-State Travel to Pacific Marine Expo:</b> The Executive Committee approved out-of-state travel for Jim Herbert to attend the Pacific Marine Expo, November 20-22, 2024 in Seattle, Washington with total travel costs in an approximate amount of \$2,300. Has the travel taken place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Willahan	Done
XCOM	9/10/2024	<b>Approval of International Travel to Attend PWSRCAC Volunteer Events:</b> The Executive Committee approved international travel for Dr. Roger Green to travel from Ontario, Canada to Alaska to attend PWSRCAC's Science Night, volunteer workshop, and annual holiday party, scheduled for December 5-6, 2024, in an approximate amount of \$2,727 (USD). Has the travel taken place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Willahan	Done

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XCOM	9/10/2024	Agenda for Upcoming PWSRCAC Board Meeting: The Executive Committee approved the agenda for the PWSRCAC Board meeting, September 19-20, 2024 in Kodiak. Has the agenda been distributed?	File Code (if any) 210.001.240919.SeptAgenda	Responsible Fleming	Disposition Done
XCOM	7/18/2024	<b>Approval of Professional Agreement for Legal Services:</b> The Executive Committee authorized the Executive Director to enter into a sole source professional services agreement with Landye Bennett Blumstein (LBB), LLP for legal services. Is this contract in place? (Levesque)	File Code (if any)	Responsible Odegard	Disposition Done
XCOM	7/18/2024	<b>Approval of Advisory Letters to the TAPS Shippers:</b> The Executive Committee directed staff to send the proposed advisory letter to the TAPS Shippers requesting consideration of voluntary vessel speed reductions as a prevention measure for potential vessel-whale strikes in Prince William Sound, when it is safe to do so, and requesting additional information about operational impacts of reduced speeds. Has this letter been sent?	File Code (if any) 900.105.240719.RPGwhalespeed	Responsible Verna	Disposition Done
XCOM	7/18/2024	<b>Approval of Advisory Letters to NOAA:</b> The Executive Committee directed staff to send the proposed advisory letter to NOAA – National Marine Fisheries Service requesting additional data review and outreach to assess and mitigate the risk of vessel-whale strikes in Prince William Sound. Has this letter been sent?	File Code (if any) 900.105.240718.NOAAwhalespeed	Responsible Verna	Disposition Done
XCOM	7/18/2024	<b>Approval of Contract Increase for Secondary Containment Liner Testing:</b> The Executive Committee authorized the Executive Director to increase the contract with Dr. Craig Benson for deliverables associated with project 6512 Maintaining the Secondary Containment Liner, in an amount not to exceed \$38,000. Is the contract increase in place?	File Code (if any)	Responsible Blancaflor	Disposition Done
XCOM	7/18/2024	<b>Approval of Storage Tank 7 &amp; 94 Maintenance Review Report:</b> The Executive Committee accepted the report titled “Review of Ballast Water Tank 94 and Crude Oil Storage Tank 7 Out-of-Service Inspection Reports” dated May 2024 as final and for public distribution. Has the report been distributed?	File Code (if any) 500.431.240501.TakuTanks7and94 and 500.105.240718. APSCtaku94and7	Responsible Blancaflor	Disposition Done
XCOM	7/18/2024	<b>Approval of Storage Tank 2 Inspection Report:</b> The Executive Committee accepted the report titled “Review of Crude Oil Storage Tank 2 Out-of-Service Inspection Report” dated May 2024 as final and for public distribution. Is this report in place?	File Code (if any) 500.431.240501.TakuTank2OOS	Responsible Blancaflor	Disposition Done

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XCOM	7/18/2024	<b>Amicus Curiae Brief Budget Increase:</b> The Executive Committee authorized a budget modification of \$5,000 from the contingency fund to project 6000 to finalize and submit the amicus curiae brief in support of the City of Valdez's appeal of the Regulatory Commission of Alaska's ruling relating to the disclosure of Hilcorp/Harvest Alaska's financial information.	File Code (if any)	Responsible Schantz	Disposition Pending
XCOM	7/18/2024	<b>Approval of In-State Travel:</b> The Executive Committee authorized in-state travel for Directors Jim Herbert and OSPR Committee member Tim Robertson to travel to Valdez to be interviewed by members of the Government Accountability Office on August 6, 2024, in an approximate amount of \$1,720 and \$2,120 per traveler, respectively. Has the travel taken place?	File Code (if any)	Responsible Fleming	Disposition Done
Board	5/2/2024	<b>PWSRCAC DIRECTOR APPOINTMENTS:</b> The Board confirmed the two-year terms of the selected representatives for each of the following: L. Hasenbank (Ak State Chamber of Commerce), M. Vigil (Chenega), B. Cutrell (Chugagh Alaska Corporation), D. Janka (Cordova), D. Moore (Valdez), M. Bender (Whittier), R. Beedle (CDFU), A. Williams (Kodiak Island Borough), B. Shavelson (OSREC), and M. Malchoff (Port Graham). Are these appointments in place?	File Code (if any)	Responsible Fleming	Disposition Done
Board	5/2/2024	<b>APPROVAL OF FY2025 BUDGET:</b> The Board adopted the FY2025 budget as presented during the Budget Workshop on April 25, 2024. Total expenses of \$4,976,676, and the contingency is \$75,000. Is the approved budget in place?	File Code (if any)	Responsible Hamilton	Disposition Done
Board	5/2/2024	<b>APPROVAL OF RESOLUTION DESIGNATING PWSRCAC CHECK SIGNERS:</b> The Board adopted the resolutions provided by First National Bank Alaska to update the list of authorized individuals to sign checks and conduct financial transactions on PWSRCAC's account. Are these resolutions in place?	File Code (if any)	Responsible Hamilton	Disposition Done
Board	5/2/2024	<b>APPROVAL OF FY2025 CONTINGENCY PLAN CONTRACTOR POOL:</b> The Board authorized individual contracts with Nuka Research and Planning Group, LLC. and Attorney Breck Tostevin for professional services in FY2025 with the aggregate total not to exceed \$80,000 (project 6510). Are these contracts in place?	File Code (if any)	Responsible Swiss	Disposition Done
Board	5/2/2024	<b>MARINE BIRD FALL AND EARLY WINTER SURVEYS CONTRACT AUTHORIZATION:</b> The Board authorized the Executive Director to enter into a sole source contract with the Prince William Sound Science Center to conduct project 9110 - PWS Marine Bird and Mammal Winter Surveys in 2024 in an amount not to exceed \$78,928. Is this contract in place?	File Code (if any)	Responsible Verna	Disposition Done



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Board	5/2/2024	<b>APPROVAL OF PWSRCAC/ALYESKA CONTRACT COMPLIANCE VERIFICATION REPORT:</b> The Board accepted the PWSRCAC/Alyeska Annual Contract Compliance Verification Report. Is this report in place?	<b>File Code</b> (if any)	100.109.240429.ContrComplRpt	<b>Responsible</b>	<b>Disposition</b>
					Hamilton	Done
Board	5/2/2024	<b>APPROVAL FOR ANCHORAGE OFFICE LEASE EXTENSION:</b> The Board authorized the Executive Director to sign a one-year lease extension for the Anchorage office located at 3709 Spenard Road. The monthly rent is \$5,950.95, totaling \$71,411.40 over the one-year term. Is this extension in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Odegard	Done
Board	5/2/2024	<b>APPROVAL OF FY2024 BUDGET MODIFICATIONS:</b> The Board approved the FY2024 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$204,629. Are these modifications in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Hamilton	Done
Board	5/2/2024	<b>ELECTION OF OFFICERS AND MEMBERS-AT-LARGE:</b> The Board elected the following: President - Robert Archibald; Vice President - Amanda Bauer; Treasurer - Mako Haggerty; Secretary - Bob Shavelson; Members-at-Large - Ben Cutrell, Angela Totemoff, Dave Janka. Are these confirmations in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Fleming	Done
Board	5/2/2024	<b>REPORT ACCEPTANCE: 2023 DRILL MONITORING ANNUAL REPORT:</b> The Board accepted the 2023 Annual Drill Monitoring Report for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	752.431.240101.DrillMon2023	<b>Responsible</b>	<b>Disposition</b>
					Robertson	Done
Board	5/2/2024	<b>APPROVAL OF COUNCIL'S ONE-PAGE STRATEGIC PLAN:</b> The Board adopted and approved the one-page strategic plan as developed by the Strategic Planning Committee. Is this plan in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Lally	Done
Board	5/2/2024	<b>TECHNICAL COMMITTEE MEMBER APPOINTMENTS:</b> The Board approved the following technical committee members to two-year terms on their respective committees: Scientific Advisory Committee (SAC) - S. Allan, and D. Holen; Terminal Operations and Environmental Monitoring Committee (TOEM) - A. Bauer, M. Cullin, and G. Skladal; Oil Spill Prevention and Response Committee (OSPR) - M. Bender, D. Goldstein, and T. Robertson; Port Operations and Vessel Traffic Systems (POVTS) - A. Bauer and R. Archibald; and, Information and Education Committee (IEC) - R. Knight, K. Morse and A. Williams. Are these confirmations in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Vanderburg/	Done

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date      Action Item



**PRINCE WILLIAM SOUND**  
REGIONAL CITIZENS' ADVISORY COUNCIL

Board 5/2/2024	<p><b>RESOLUTION REQUESTING A VOLUNTARY VESSEL SPEED REDUCTION BY TAPS TANKERS:</b> The Board directed staff to work with the appropriate technical committees to draft an advisory letter to NOAA – National Marine Fisheries Service, any other relevant regulatory agencies identified, and the TAPS shippers conveying the Council's concerns relating to vessel-whale strikes within the Council's region and acknowledging the effectiveness of a vessel speed reduction. Have these letters been sent?</p>	<p><b>File Code</b> (if any) See 4/23/24 XCOM action.</p>				
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Responsible	Disposition					
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Board 5/2/2024	<p><b>ANNUAL BOARD SUBCOMMITTEE APPOINTMENTS:</b> The Board approved the appointments to the following Board subcommittees: <u>Finance</u> - Mako Haggerty (Treasurer), Jim Herbert, Wayne Donaldson, Robert Archibald; <u>Long Range Planning (LRP)</u> - Aimee Williams, Robert Archibald, the five technical committee chairs, IEC member Cathy Hart; <u>Board Governance (BGC)</u> - Robert Beedle, Dorothy Moore, Luke Hasenbank, Mike Bender; and <u>Legislative Affairs (LAC)</u> - Robert Archibald, Dorothy Moore, Robert Beedle, Kirk Zinck, Mako Haggerty. Are these appointments in place?</p>	<p><b>File Code</b> (if any)</p>				
		<table border="1"> <thead> <tr> <th data-bbox="1533 438 1701 470">Responsible</th> <th data-bbox="1711 438 1917 470">Disposition</th> </tr> </thead> <tbody> <tr> <td data-bbox="1533 470 1701 544">Fleming</td> <td data-bbox="1711 470 1917 544">Done</td> </tr> </tbody> </table>	Responsible	Disposition	Fleming	Done
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Board 5/2/2024	<p><b>FY2025 LTEMP CONTRACT AUTHORIZATION:</b> The Board authorized individual contracts with Alpha Analytical and Fjord &amp; Fish Sciences with the aggregate total not to exceed the amount approved in the final FY2025 LTEMP budget (Project 9510) for contract expenses, and delegation of authority to the Executive Director to enter into individual contracts with the aforementioned consultants; and authorized that the contract work commence prior to the start of FY2025, as approximately \$20,000 of these funds will need to be expended in May and June 2024. Are these steps in place?</p>	<p><b>File Code</b> (if any)</p>				
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